

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

April 13, 2011

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Sam Carafa, Vice Chairman
Ralph Calabrese, Commissioner
Harry Guttilla, Commissioner

ABSENT

Sal Spoto, Commissioner
Janet Merrill, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Bill Katchen, Accountant
Arnold Mazzone, Maintenance Supervisor
Linda Phillips-Perez, Senior Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the March 9, 2011 regular meeting. Motion to approve the minutes of the March 9, 2011 regular meeting made by Commissioner Carafa, seconded by Commissioner Calabrese. Vote of the board was ayes, four – nays, none.

- **MTCS – PIC Reporting Rate** – 1st Quarter Public Housing 99.72% and HCVP 98.85%.
- **Budget Adoption** - FY April 1, 2011 – March 31, 2012.
- **HA Expansion** – Update.
- **Roof Project** – 550 Building.

- **Vacant Apartments** – See attachment A
- **Section Eight** – See attachment B
- **Investments** – See attachment C

Chairman's Report- Chairman Colao had no formal report.

Finance Committee – No Report

Buildings and Grounds Committee –Joseph Capano, Executive Director, and Arnold Mazzone, Maintenance Supervisor, gave an update of the ongoing projects and spring cleaning at the Housing Authority.

Personnel Committee – Joseph Capano, Executive Director, indicated that new office part time help has started.

Activity Center Report – Linda Phillips-Perez gave the Board an update on current events and events that will be held in future. She indicated that the Tricky Tray fund raiser was a huge success.

Old Business – None.

New Business – None.

Resolution No.12- 2011: (Award of Audit Contract) Motion made by Commissioner Calabrese, seconded by Commissioner Guttilla. Vote of the board was ayes, four– nays, none.

Resolution No.13- 2011: (Award of Legal Contract). Motion made by Commissioner Calabrese, seconded by Commissioner Carfa. Vote of the board was ayes, four– nays, none.

Resolution No.14- 2011: (Certifying approval of the Operating Subsidy Calculations for FY April, 2011 in agreement with HUD) Motion made by Commissioner Guttilla, seconded by Commissioner Carfa. Vote of the board was ayes, four– nays, none.

Resolution No.15- 2011: (Award of Roof Replacement at 550 Building) Motion made by Commissioner Calabrese, seconded by Commissioner Carfa. Vote of the board was ayes, four– nays, none.

Resolution No.16- 2011: (Award of Refrigerators Bids HA Wide) Motion made by Commissioner Guttilla, seconded by Commissioner Carfa. Vote of the board was ayes, four– nays, none.

Resolution No.17- 2011: (Adopting Annual Budget FY 4/1/2011 to 3/31/2012) Motion made by Commissioner Colao, seconded by Commissioner Guttilla. Vote of the board was ayes, four– nays, none.

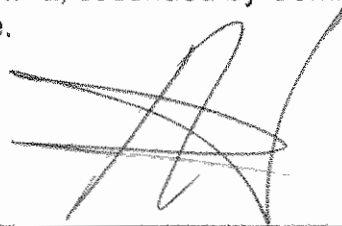
Resolution No.18- 2011: (Close out of 2009 ARRA Capital Fund Program) Motion made by Commissioner Calabrese, seconded by Commissioner Carfa. Vote of the board was ayes, four– nays, none.

Resolution No.19- 2011: (April 2011 Bills) Motion made by Commissioner Calabrese, seconded by Commissioner Carfa. Vote of the board was ayes, four– nays, none.

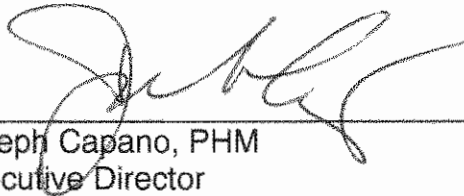
Commissioners' Comments - None

The Chairman opened the meeting to the public, there being no public present the public portion was closed.

Motion made to adjourn by Commissioner Guttilla, seconded by Commissioner Carafa. Vote of the board was ayes, four - nays, none.



Peter Colao, Chairman



Joseph Capano, PHM
Executive Director

I hereby certify the above is a true copy of the minutes of the April 13, 2011 regular meeting.

	Moved	Second	Ayes	Nays	Abstain	Present
Commissioner Colao			✓			
Commissioner Carafa		✓				
Commissioner Spoto					✓	
Commissioner Merrill			✓			
Commissioner Calabrese			✓			
Commissioner Guttilla	✓					
Commissioner						