

REGULAR MEETING  
HOUSING AUTHORITY OF THE  
BOROUGH OF CLIFFSIDE PARK

March 9, 2011

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman  
Sam Carafa, Vice Chairman  
Sal Spoto, Commissioner  
Janet Merrill, Commissioner  
Ralph Calabrese, Commissioner  
Harry Guttilla, Commissioner

ABSENT

ALSO PRESENT

Joseph Capano, Executive Director  
Paul Marino, Attorney  
Bill Katchen, Accountant  
Arnold Mazzone, Maintenance Supervisor  
Linda Phillips-Perez, Senior Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the February 9, 2011 regular meeting. Motion to approve the minutes of the February 9, 2011 regular meeting made by Commissioner Merrill, seconded by Commissioner Carafa. Vote of the board was ayes, six – nays, none.

- HUD Budget Cuts – Update.
- Website - Meeting agenda & minutes.
- Part Time Help Office – Posting.
- Trino Associates - Discrepancies.
- Vacant Apartments – See attachment A
- Section Eight – See attachment B
- Investments – See attachment C

**Chairman's Report-** Chairman Colao indicated that we had met with LAN Associates to discuss the kitchen layout and computer and phone line layouts for the expansion plan. Chairman mentioned that due to time constraints LAN Associates was going to remove the bidding of the current activity center demolition work from the bidding package. LAN Associates needs more time to complete asbestos reports prior to bidding. LAN Associates feels that the demolition of the current activity center can be bid at a later date. By doing this LAN associates feels that we can go out to bid by end of March on the expansion plan.

**Finance Committee** – No Report

**Buildings and Grounds Committee** –Joseph Capano, Executive Director, and Arnold Mazzone, Maintenance Supervisor, gave an update of the ongoing projects at the Housing Authority.

**Personnel Committee** – Joseph Capano, Executive Director, indicated that he has spoken to the Personnel Committee about getting some part time help in office. This person will assist the office with clerical tasks.

**Activity Center Report** – Linda Phillips-Perez gave the Board an update on current events and events that will be held in future.

**Old Business** – None.

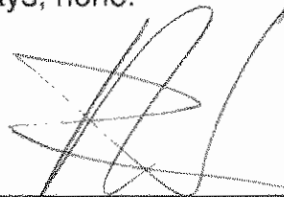
**New Business** – None.

**Resolution No.11- 2011:** (March 2011 Bills) Motion made by Commissioner Calabrese, seconded by Commissioner Carfa. Vote of the board was ayes, six– nays, none.

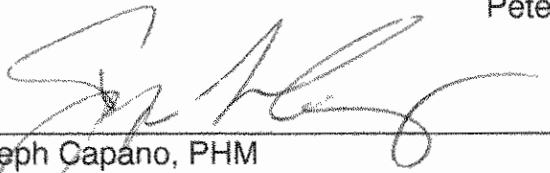
**Commissioners' Comments** - None

The Chairman opened the meeting to the public, there being no public present the public portion was closed.

Motion made to adjourn by Commissioner Calabrese, seconded by Commissioner Spoto. Vote of the board was ayes, six - nays, none.



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Peter Colao, Chairman



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Joseph Capano, PHM  
Executive Director

I hereby certify the above is a true copy of the minutes of the March 9, 2011 regular meeting.

	Moved	Second	Ayes	Nays	Absent	Abstain
Commissioner Colao			✓			
Commissioner Carafa	✓					
Commissioner Spoto					✓	
Commissioner Merrill					✓	
Commissioner Calabrese		✓				
Commissioner Gutilla			✓			
Commissioner:						