

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

October 12, 2016

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Sam Carafa, Vice Chairman
Sal Spoto, Commissioner
Janet Merrill, Commissioner
Ralph Calabrese, Commissioner
Harry Guttilla, Commissioner

ABSENT

Lynn De Lucia, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Michael, Turek, Maintenance Coordinator
Bill Katchen, CPA
Paul Marino, CPHA Attorney

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the September 14, 2016 regular meeting. Motion to approve the minutes of the September 14, 2016 regular meeting made by Commissioner Spoto, seconded by Commissioner Carafa. Vote of the board was ayes, six – nays, none.

- CDBG 2016 Grants - Discussion
- Vacant Apartments – See attachment A
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao had no formal report.

Finance Committee – Auditors will have final report for November Commissioner meeting.

Buildings and Grounds Committee –Joseph Capano, Executive Director, and Michael Turek, Maintenance Coordinator, gave an update ongoing maintenance projects. Empire Mechanical, has completed the bulk of mechanical work that was affected by flood.

Personnel Committee – None.

Activity Center Report – Joseph Capano, Executive Director, gave the Board an update on Senior Activity Center events and programs.

Old Business – None.

New Business – None

Resolution No.43- 2016: (CDBG 2016 Grant award contract (Activity Center)) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, six– nays, none.

Resolution No.44- 2016: (CDBG 2016 Grant award contract (Senior Van)) Motion made by Commissioner Merrill seconded by Commissioner Spoto. Vote of the board was ayes, six– nays, none.

Resolution No.45 - 2016: (October Bills 2016) Motion made by Commissioner Carafa, seconded by Commissioner Guttilla. Vote of the board was ayes, six– nays, none.

Commissioners' Comments – None.

The Executive Director opened the meeting to the public, no comments from public, the public portion was closed.

Motion made to adjourn by Commissioner Guttilla seconded by Commissioner Carafa. Vote of the board was ayes, six - nays, none.

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION				
BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
Peter Colao	X			
Simone Carafa	X			
Salvatore Spoto	X			
Janet Merrill				X
Ralph Calabrese				X
Harry Guttilla	X			
Lynn DeLucia				X

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Wednesday, October 12, 2016, at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.

Joseph Capano, PHM
Executive Director/Secretary

