

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

July 10, 2018

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Sam Carafa, Vice Chairman
Sal Spoto, Commissioner
Ralph Calabrese, Commissioner
Janet Merrill, Commissioner
Harry Guttilla, Commissioner

ABSENT

Lynn De Lucia, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Paul Marino, CPHA Attorney
Michael Turek, Maintenance Coordinator
Linda Phillips Perez, Senior Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the June 5, 2018 regular meeting. Motion to approve the minutes of the June 5, 2018 regular meeting made by Commissioner Guttilla, seconded by Commissioner Merrill. Vote of the board was ayes, five – nays, none- abstain, one.

- Proposals – Submissions.
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao had no report.

Finance Committee – No report.

Buildings and Grounds Committee –Joseph Capano, Executive Director, gave an update on the ongoing maintenance related projects. 2 apartments are being turned over for August occupancy. At 550 building one hot water tank is leaking. Empire Mechanical was called in for an assessment.

Personnel Committee – None.

Activity Center Report – Linda Phillips-Perez, Senior Coordinator, gave the Board an update on Senior Activity Center events and programs. Senior Center summer concerts will take place in July and August.

Old Business – None.

New Business – None

Resolution No.38- 2018: (Award of Boiler & Heating Maintenance Contract) Motion made by Commissioner Carafa seconded by Commissioner Colao. Vote of the board was ayes, six– nays, none.

Resolution No.39- 2018: (Award of Computer Maintenance Contract) Motion made by Commissioner Guttilla seconded by Commissioner Spoto. Vote of the board was ayes, six– nays, none.

Resolution No.40- 2018: (Award of Electrical Maintenance Service Contract) Motion made by Commissioner Merrill seconded by Commissioner Colao. Vote of the board was ayes, six– nays, none.

Resolution No.41- 2018: (Award of Plumbing Maintenance Service Contract) Motion made by Commissioner Carafa seconded by Commissioner Spoto. Vote of the board was ayes, six– nays, none.

Resolution No.42- 2018: (Award of Various A/E Services) Motion made by Commissioner Colao seconded by Commissioner Carafa. Vote of the board was ayes, six– nays, none.

Resolution No.43 - 2018: (July Bills 2018) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, six– nays, none.

Commissioners' Comments – None.

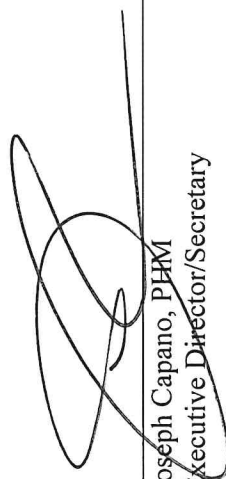
The Executive Director opened the meeting to the public. No one from public commented the public portion was closed.

Motion made to adjourn by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, six - nays, none.

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION			
BOARD MEMBER	AYE	NAY	ABSTAIN ABSENT
PETER COLAO	✓		✓
SIMONE CARAFA	✓		
SALVATORE SPOTO	✓		
JANET MERRILL	✓		
RALPH CALABRESE	✓		
HARRY GUTTILLA	✓		
LYNN DELUCIA			✓

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Tuesday, July 10, 2018 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.


Joseph Capano, PHM
Executive Director/Secretary