

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

June 4, 2019

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Sam Carafa, Vice Chairman
Ralph Calabrese, Commissioner
Harry Guttilla, Commissioner
Janet Merrill, Commissioner

ABSENT

Vito Candela, Commissioner
Sal Spoto, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
Paul Marino, CPHA Attorney
Linda Phillips Perez, Senior Coordinator
Michael Turek, Maintenance Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the May 7, 2019 regular meeting. Motion to approve the minutes of the May 7, 2019 regular meeting made by Commissioner Guttilla, seconded by Commissioner Colao. Vote of the board was ayes, five – nays, none.

- Accounting & Sewer Maintenance RFP's – Discussion.
- Summer Projects – Discussion.
- Vacant Apartments – See attachment A
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao had no formal report.

Finance Committee – Auditors will be here in late August early September.

Buildings and Grounds Committee –Joseph Capano, Executive Director, gave an update on the ongoing maintenance related projects. Fire alarm stairwell upgrades have begun.

Personnel Committee – None.

Activity Center Report – Linda Phillips Perez, Senior Coordinator, gave the Board an update on Senior Activity Center events and programs. Senior Activity Center Father's Day Pancake Brunch will be held June 17, 2019 at 10:30am in Senior Center.

Old Business – None.

New Business – None.

Resolution No.30- 2019: (Award of Accounting Services Contract) Motion made by Commissioner Merrill seconded by Commissioner Calabrese. Vote of the board was ayes, five nays, none.

Resolution No.31- 2019: (Award of Preventative Sewer Maintenance Contract) Motion made by Commissioner Guttilla seconded by Commissioner Carafa. Vote of the board was ayes, five nays, none.

Resolution No.32- 2019: (June Bills 2019) Motion made by Commissioner Guttilla seconded by Commissioner Carafa. Vote of the board was ayes, five– nays, none.


Commissioners' Comments – None.

The Executive Director opened the meeting to the public. Public commented and the public portion was closed.

Motion made to adjourn by Commissioner Guttilla seconded by Commissioner Merrill. Vote of the board was ayes, five - nays, none.

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Tuesday, June 4, 2019 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.



Joseph Capano, PHM
Executive Director/Secretary

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION				
BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
PETER COLAO	✓			
SIMONE CARAFA	✓			
SALVATORE SPOTO				✓
JANET MERRILL	✓			
RALPH CALABRESE	✓			
HARRY GUTTILLA	✓			
VITO CANDELA	✓			