

REGULAR MEETING
HOUSING AUTHORITY OF THE
BOROUGH OF CLIFFSIDE PARK

December 3, 2019

Meeting called to order at 4:00 P.M. by Executive Director. The meeting was opened by the Executive Director reading the Open Public Meeting Act Statement.

PRESENT:

Peter Colao, Chairman
Ralph Calabrese, Vice Chairman
Harry Guttilla, Commissioner
Vito Candela, Commissioner
Vincent Conforti, Commissioner

ABSENT

Janet Merrill, Commissioner

ALSO PRESENT

Joseph Capano, Executive Director
James Santasiero, Assistant Executive Director
Linda Phillips Perez, Senior Coordinator
Michael Turek, Maintenance Coordinator

Joseph Capano, Executive Director, asked if there were any corrections, additions or deletions to the minutes of the November 4, 2019 regular meeting. Motion to approve the minutes of the November 4, 2019 regular meeting made by Commissioner Guttilla, seconded by Commissioner Conforti. Vote of the board was ayes, four – nays, none, abstain- one.

- Emergency Repair – Discussion
- Housing Authority Annual Plan - Discussion
- Vacant Apartments – See attachment A
- Section Eight – See attachment B
- Investments – See attachment C

Chairman's Report- Chairman Colao had no report.

Finance Committee – No Report.

Buildings and Grounds Committee –Joseph Capano, Executive Director and Michael Turek, Maintenance Coordinator gave an update on the ongoing maintenance related projects. For months of December/January various apartments will be turned over.

Personnel Committee – No Report.

Activity Center Report – Linda Phillips Perez, Senior Coordinator, gave the Board an update on Senior Activity Center events and programs. Senior Holiday Party will be held on December 13, 2019 at 5:30pm. Discussion on giving old bingo machine to Ridgefield Community Center. Motion made by Commissioner Calabrese seconded by Commissioner Colao to donate old bingo machine to Ridgefield Community Center. Vote of the board was ayes, five nays, none.

Old Business – None.

New Business – None.

Resolution No.51- 2019: (2020 Commissioners Meeting Schedule) Motion made by Commissioner Guttilla seconded by Commissioner Colao. Vote of the board was ayes, five nays, none.

Resolution No.52- 2019: (Adopting the 2020 Housing Authority Annual Plan) Motion made by Commissioner Conforti seconded by Commissioner Candela. Vote of the board was ayes, five nays, none.

Resolution No.53- 2019: (Participate in Cooperative Purchasing with State of NJ, ESCNJ, and County of Bergen) Motion made by Commissioner Candela seconded by Commissioner Guttilla. Vote of the board was ayes, five nays, none.

Resolution No.54- 2019: (Reappointment of NJPHA JIF Commissioner 2020) Motion made by Commissioner Colao seconded by Commissioner Candela. Vote of the board was ayes, five nays, none.

Resolution No.55- 2019: (Emergency Repair Riverview Towers Water Main Break) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was ayes, five nays, none.

Resolution No.56- 2019: (December Bills 2019) Motion made by Commissioner Guttilla seconded by Commissioner Calabrese. Vote of the board was five – nays, none.

Commissioners' Comments – None.

The Executive Director opened the meeting to the public. No one from public was present. Public portion was closed.

Motion made to adjourn by Commissioner Candela seconded by Commissioner Guttilla. Vote of the board was ayes, five - nays, none.

CERTIFICATION

I, the undersigned Executive Director and Secretary of the Cliffside Park Housing Authority of the Borough of Cliffside Park, New Jersey, do hereby certify that meeting minutes of the Authority duly called and held on Tuesday, December 3, 2019 at which meeting a quorum was present and acting throughout, by a majority of the full membership of the Board of Commissioners. Such minutes have not been amended, modified, or repealed, and are in full force and effect as of the date hereof and is a true copy of meeting minutes.



Joseph Capano, PHM
Executive Director/Secretary

RECORD OF BOARD OF COMMISSIONERS VOTE ON ADOPTION				
BOARD MEMBER	AYE	NAY	ABSTAIN	ABSENT
PETER COLAO	✓			
RALPH CALABRESE				✓
VITO CANDELA	✓			
VINCENT CONFORTI	✓			
HARRY GUTTILLA	✓			
JANET MERRILL				✓